

review to determine applicant's suitability to operate county vehicles in accordance with Pima County administrative procedures. Failure to obtain and maintain the required licenses and certifications shall be grounds for termination.

Special Notice Items: All applicants must pass a criminal history background investigation prior to appointment. Some positions may require bilingual incumbents (English/Spanish) as determined by the appointing authority at the time of recruitment.

Physical/Sensory Requirements: Physical and sensory abilities will be determined by position.

Position Description:

SUMMARY: Establishes communication with victims/witnesses, provides crisis intervention services, advises victims of their statutory rights, keeps victims/witnesses informed regarding their cases, provides referrals to appropriate community resources and serves as a liaison between victims/witnesses and the Pima County Attorney's Office personnel.

Open Until Filled. First screening on November 6, 2015.

This position is in the Victim Services Division of the Pima County Attorney's Office.

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Requisition Number: 1392
Job Title: 3146 - Victim Advocate - County Attorney
Area of Interest: Professional
Shift: Days
Workweeks: Mon-Fri
City: Tucson
State/Province: Arizona
Position Type: Full Time - Permanent
Posting Start Date: 10/09/2015
Posting End Date:

Salary: Starting Salary: \$37,253

Requirements:MINIMUM QUALIFICATIONS:

A Bachelor's degree from an accredited college or university with a major in social or behavioral science, criminal justice, public administration or a closely related field and one year of experience in the area of assignment or other closely related field. (One calendar year of experience in the Pima County Victim Witness Volunteer Program, which encompasses a minimum of 240 volunteer hours, would satisfy the experience in the area of assignment requirement.) (Additional relevant education from an accredited college or university or experience may be substituted for any or all of the aforementioned education or experience.)

PREFERRED QUALIFICATIONS:

1. Experience in crisis response/ intervention.
2. Experience in social service or mental health service provision.
3. Experience working with victims of crime.
4. Knowledge of the criminal justice system.
5. Graduate of the Pima County Attorney's Office Victim Witness Basic Crisis Training.
6. Experience in case management and documenting client services and contacts.
7. Knowledge of community resources and experience making referrals to meet the social, health and economic needs of clients.
8. Bilingual (English/Spanish).

OTHER REQUIREMENTS:

Licenses and Certificates: **Valid driver license is required at time of application.** Valid **AZ** driver license is required at time of appointment. The successful applicant will be subject to a 39-month DOT Motor Vehicle Record