



# PIMA COUNTY ATTORNEY'S OFFICE

## NOTICE TO VOLUNTEER AND/OR INTERN AND RELEASE

The Pima County Attorney's Office (PCAO) is a Criminal Justice Agency that requires all potential employees to submit a statement of personal history. The information contained in this document will be verified during your background investigation. Also, as part of this process, a computerized criminal history check will be complete and a copy of your fingerprints will be submitted to the Arizona Department of Public Safety and the Federal Bureau of Investigation.

### **Applicant Consent to Release Liability and Reference Information**

I, \_\_\_\_\_ (print name) in order to be considered for a position with the Pima County Attorney's Office, hereby authorize PCAP to perform a full background check including a computerized criminal history check, reference checks and employment verifications. These checks may include, but are not limited to, discussions with: supervisors, co-workers, business associates, or other individuals that PCAO, in its sole discretion, believes may have relevant job related information regarding my suitability for employment. PACO may also verify information I have provided on my employment application and/or resume.

I agree not to assert any demands, damages, claims, suites or causes of action of any kind against PCAO, its officers, employees, agents or the organizations, offices, employees and agents contacted arising out of PCAO performing a good faith effort to check my employment references and criminal history.

I acknowledge that my failure to authorize PCAO to check my references shall disqualify me from consideration for employment. I also acknowledge that PCAO has made not representations that employment will be offered to me upon the completion of reference checks.

A photocopy or facsimile ("fax") of this form show my signature and shall be as valid as the original.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

*Participation in this process is not a guarantee of employment.*